



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA



MUNICIPAL DFI DAY

SPEED DATING PREPARATIONS

1. Introduction to Speed Dating / Networking

“Speed Dating” or “Speed Networking” is a workshop technique to facilitate practical networking and discussion. It facilitates the meeting of individuals and organisations who may not have had the opportunity to exchange information without a structured environment, while also moving away from the traditional workshop or conference format where one person at a time speaks, and everyone else is expected to listen. You can read more about the technique here: https://en.wikipedia.org/wiki/Speed_networking

We will use the technique during Municipal DFI Day to maximise opportunities for practical learning, interactive discussions and networking between selected DFIs and all metropolitan municipalities.

There will be two Speed Dating sessions, as follows:

1. **A DFI-based session**, where 5 DFIs will each host a table and be visited by **three** groups of participants for **30 minutes** each
2. **A Metro-based session**, with each metro will host a table and be visited by **four** groups of participants for **30 minutes** each

“Participants” in each of these sessions include all of the other attendees at DFI Day, and so will consist of municipal officials, other DFIs, commercial banks, asset managers, national government officials and others.

2. DFI speed dating

Time: 12h00 – 13h30

Venue: V&A Room 1 & 2 (merged to be one big room). Names of DFIs will be on each table

Participants: Metro’s, secondary cities, asset manager and banks can rotate between tables as preferred. The auditorium and dining area is available for any other interaction space as required

The following DFIs will host a table for 3 sessions of 30 minutes each:

DFI	Table #	Session 1	Session 2	Session 3
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		12:00 – 12:30	12:30 – 13:00	13:00 – 13:30
IFC	1			
AFD	2			
EIB	3			
KfW	4			
DBSA	5			

DFI Preparations:

- Please bring
 - (a) A laptop and a memory stick with your presentation on it, as well as a laptop to data projector connector if you need one
 - (b) A sufficient number of printouts of your presentation and any other documents you wish to share. *Remember these will need to be available to all 3 group sessions, and can also be made available electronically on / after the day*
 - (c) Question that you have noted from the plenary sessions
- *Remember that the purpose of the speed dating to encourage conversation. Your initial input should thus be no longer than 10 minutes for each session*
- A proposed time allocation is:
 - Welcome and introductions: 3 mins
 - Your presentation: 10 minutes
 - Discussion: 15 minutes
 - Conclusion and next steps: 3 minutes
- A National Treasury officials will stay at your table to take notes and an attendance register for each group session
- Roving facilitators will visit your table and / or can be called over if needed

3. Metro speed dating

Time: 14h00 – 16h15 (to close)

Venue: V&A Room 1 & 2 (merged to be one big room). Names of Metro's will be on each table

Participants: DFI's, secondary cities, asset manager and banks can rotate between tables as preferred. The auditorium and dining area is available for any other interaction space as required

The following Metros will host a table for 4 sessions of 40 minutes each:

Metro	Table #	Session 1 14:15 -14:45	Session 2 14:45 – 15:15	Session 3 15:15 – 15:45	Session 4 15:45 – 16:15 (close)
Nelson Mandela Bay	1				
Ekurhuleni	2				

City of Cape Town	3				
City of Johannesburg	4				
City of Tshwane	5				
eThekweni	6				
Buffalo City	7				
Mangaung	8				

Metro Preparations:

- Please bring
 - (a) A laptop and a memory stick with your presentation on it, as well as a laptop to data projector connector if you need one
 - (b) A sufficient number of printouts of your presentation and any other documents you wish to share. *Remember these will need to be available to all 4 group sessions, and can also be made available electronically on / after the day*
 - (c) Question that you have noted from the plenary sessions

- *Remember that the purpose of the speed dating is to encourage conversation. Your initial input should thus be **no longer** than 10 minutes for each session*
- A proposed time allocation is:
 - Welcome and introductions: 3 mins
 - Your presentation: 10 minutes
 - Discussion: 15 minutes
 - Conclusion and next steps: 2 minutes

- A National Treasury official will stay at your table to take notes and an attendance register for each group session
- Roving facilitators will visit your table and / or can be called over if needed